

MINUTES OF BOARD OF EDUCATION ORGANIZATIONAL MEETING  
Homewood-Flossmoor High School, 999 Kedzie Avenue, Flossmoor, Illinois  
May 3, 2011

Dr. Mansfield called the meeting to order at 7:33 p.m. The following Board members were present for all or part of the meeting:

Dr. Farrell	Mrs. McInerney-Lubeck
Mr. Lindstrom	Mrs. Scariano
Mr. Lites	Mrs. Sutton
Dr. Mayer	

Dr. Mansfield explained he would be conducting the meeting up until a new president was elected. He thanked Mrs. Scariano who has served as president since 2003 and extended his appreciation for her service and dedication to Homewood-Flossmoor High School.

The presence of a quorum was noted and the meeting declared duly convened. Superintendent Mansfield, Principal Pitcock, Director of Curriculum & Instruction Spaniak, Human Resources Director Thieman, and Business Manager Parchem were also present.

Oath of Office. All board members recited The Oath of Office aloud: "I, (name of member), do solemnly swear that I will faithfully discharge the duties of the office of member of the Board of Education of Homewood-Flossmoor High School District 233, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

I further swear that: I shall respect taxpayer interests by serving as a faithful protector of the school district's assets; I shall encourage and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees; I shall recognize that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting; and I shall abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels."

Election of Officers. Mrs. Sutton moved, seconded by Mrs. Scariano, that the Board of Education accept the nomination of Andrew Lindstrom and Richard Lites for the office of President of the Board of Education. Roll Call: Ayes – Mr. Lindstrom, Mr. Lites, Dr. Mayer, Mrs. McInerney-Lubeck, Mrs. Scariano, Mrs. Sutton, Dr. Farrell. Nays – None. Motion carried.

Mrs. Sutton moved, seconded by Mrs. Scariano, that the Board of Education elect the President of the Board of Education. Roll Call: Mr. Lites (Mr. Lites), Dr. Mayer (Mr. Lites), Mrs. McInerney-Lubeck (Mr. Lindstrom), Mrs. Scariano (Mr. Lites), Mrs. Sutton (Mr. Lites), Dr. Farrell (Mr. Lites), Mr. Lindstrom (Mr. Lindstrom). Mr. Lites was elected President of the Board of Education by a majority vote.

Mrs. Sutton moved, seconded by Mrs. Scariano, that the Board of Education accept the nomination of Andrew Lindstrom and David Mayer for the office of Vice-President/Secretary of the Board of Education. Roll Call: Ayes – Dr. Mayer, Mrs. McInerney-Lubeck, Mrs. Scariano, Mrs. Sutton, Dr. Farrell, Mr. Lindstrom, Mr. Lites. Nays – None. Motion carried.

Mrs. Sutton moved, seconded by Mrs. Scariano, that the Board of Education elect the Vice-President/Secretary of the Board of Education. Roll Call: Mrs. McInerney-Lubeck (Mr. Lindstrom), Mrs. Scariano (Dr. Mayer), Mrs. Sutton (Dr. Mayer), Dr. Farrell (Dr. Mayer), Mr. Lindstrom (Mr. Lindstrom), Dr. Mayer (Dr. Mayer), Mr. Lites (Dr. Mayer). Dr. Mayer was elected Vice-President/Secretary of the Board of Education by a majority vote.

Setting Time and Place of Regular Meetings. Dr. Mayer moved, seconded by Mrs. McInerney-Lubeck, that the Board of Education meet on the third Tuesday of each month at 7:30 p.m. in the library of the south building. Roll Call: Ayes – Mrs. Scariano, Mrs. Sutton, Dr. Farrell, Mr. Lindstrom, Dr. Mayer, Mrs. McInerney-Lubeck, Mr. Lites. Nays – None. Motion carried.

Comments. Mrs. Coleman, H-F Foundation president stated The Foundation held their monthly meeting last week. She stated DECA students attended the meeting and gave a DECA competition presentation to the Foundation members. Mrs. Coleman complimented the students on their professionalism. The DECA students gave a

Comments (con't.) demonstration of a DECA competition. They also gave input on some fund raising ideas. Mrs. Coleman wished the DECA team luck at the national competition taking place this week. She also stated the Director of Development and Alumni Relations, Ann Cherry attended the meeting and introduced herself to Foundation members.

Dr. Mansfield stated PSAE testing took place last week and there was very good student attendance both days. He added there are lots of other initiatives along with various activities going on as the end of the year is quickly wrapping up. He added some of these initiatives and activities will be brought back to the board at the next meeting. He also stated Mrs. McInerney-Lubeck will give a brief overview on items discussed at the Planning Committee meeting held on April 12.

Mr. Lindstrom stated he recently attended the Special Olympics soccer match on what he thought was one of the coldest days imaginable. He commented on the wonderful support the players received during the game. He added every time there are elections, it is humbling for him to see how many people turn out and voted for him. He feels it is the worse time of the year to campaign. It is always cold and never an easy process. He said it is a shame more don't get involved in the process and don't exercise their right to vote.

Mrs. Sutton offered her congratulations to her fellow board members who won the election. She also offered her congratulations to newly elected president Rick Lites and newly elected vice president David Mayer.

Dr. Farrell, expressed his thanks to Mrs. Scariano for the countless things she has attended and the marvelous job she has done in representing the board over the years in her role as a member and president.

Mrs. Scariano stated the year is almost over and invited members of the audience to attend the many activities that will take place as the year winds down. She invited everyone to come out and see the great things going on and to pass the word. She added she is excited to see the school year end and it is also bittersweet but everyone is looking forward to a little rest. Mrs. Scariano extended her congratulations to all the incumbents and added everyone has worked very hard. She also thanked Mr. Lites and Dr. Mayer for stepping up to the plate and she looks forward to working together with everyone for the next four years.

Mrs. McInerney-Lubeck thanked the band Staff Infection for donating the party at Flossmoor Community House where incumbents celebrated their election victory. She said she had a great time celebrating with everyone. She encouraged everyone to see Metamorphoses and added it is supposed to be very exciting.

Dr. Mayer congratulated the incumbents on their election victory. He also thanked Mrs. Scariano for all the time she has given to the district as well as to the board over the years. He stated Mrs. Scariano has been a great help to him as a board member. He also added it is wonderful how many activities Mrs. Scariano attends throughout the year.

Mr. Lites expressed there are so many things about Mrs. Scariano that he wanted to say that it will be hard for him to say everything. He said he has been on the board for 13 years and everyone has had the opportunity to sit at the feet of pretty great presidents and vice presidents but Mrs. Scariano has been without question one of the most terrific of all of them. Her caring and sincerity are second to none. As you sit in a seat as a member of a board, it is so shielding to know that someone sitting in this seat, the president's chair, is taking it first. He said it is hard to count how many motions have been read and how many times he has been through this since 1997 but now as president how comforting it is being seated next to Dr. Mansfield and Dr. Mayer. He told Mrs. Scariano that his hope is to perform with the same conviction as Mrs. Scariano. He added Mrs. Scariano has been a wonderful, a terrific board member and somebody to look up to by all board members. He extended thanks personally as well as on behalf of the entire board to Mrs. Scariano.

Dr. Mansfield thanked all the board members and stated Mr. Lindstrom does just as much as anyone here. He said he often sees Mr. Lindstrom at H-F in the early morning as well as late in the evening. He stated he does not believe there is a bigger champion for H-F than Mr. Lindstrom. He thanked Mrs. Sutton for her years of service and for her support. He stated that Dr. Farrell may not say a whole lot but he puts in a whole lot of hours and expertise that people just are not aware of. Dr. Mansfield thanked Mr. Lites for his thirteen years of service and added we wouldn't be in the financial condition that the district is in without Mr. Lites' expertise along with the other Finance Committee members. He also thanked Dr. Mayer for his time with the board and added Dr. Mayer is quiet but very thoughtful. He also thanked Mrs. McInerney-Lubeck and added she is not quiet but very thoughtful. He said Mrs. McInerney-Lubeck is a true believer in our students and in his opinion there isn't a bigger supporter. He extended his thanks to Mrs. Scariano for everything she has contributed in the past and will continue to contribute in the future. Dr. Mansfield added on behalf of the administrators, everyone works very hard knowing that the board expects a lot and said everyone will continue to do so.

Mrs. McInerney-Lubeck stated when the Planning Committee met several items on tonight's agenda were discussed. Those items included Summer Curriculum Projects, Summer Work Hours and the August 15<sup>th</sup> Institute Day. The summer curriculum projects are hours teachers put in to update curriculum. Also, an overview of HFU courses, Summer School and Summer Academy were presented. Students have the opportunity to attend summer

Comments (con't.) school if they need to repeat a subject or just to give them more of an opportunity for the wonderful electives available to them during the school year. The Summer Academy gives students entering as freshmen in the fall to get a leg up on their high school courses.

Dr. Mansfield thanked Mrs. Spaniak and Dr. Pitcock for championing H-F's newest program, the Gifted Academy.

Cancel Board Meeting. Dr. Mayer moved, seconded by Mrs. Scariano, that the Board of Education cancel the regularly scheduled Board meeting of July 19, 2011, as recommended by the Superintendent. Roll Call: Ayes – Mrs. Sutton, Dr. Farrell, Mr. Lindstrom, Dr. Mayer, Mrs. McInerney-Lubeck, Mrs. Scariano, Mr. Lites. Nays – None. Motion carried.

Closed Meeting Minutes. Dr. Mayer moved, seconded by Mrs. Scariano, that the Board of Education hereby determines that all closed meeting minutes which no longer require confidential treatment are available for public inspection. Roll Call: Ayes – Dr. Farrell, Mr. Lindstrom, Dr. Mayer, Mrs. McInerney-Lubeck, Mrs. Scariano, Mrs. Sutton, Mr. Lites. Nays – None. Motion carried.

Summer Work Days. Dr. Mayer moved, seconded by Mrs. Scariano, that the Board of Education approve the proposed 2011 Summer Work Days as recommended by the Planning Committee and the Superintendent. Roll Call: Ayes – Mr. Lindstrom, Dr. Mayer, Mrs. McInerney-Lubeck, Mrs. Scariano, Mrs. Sutton, Dr. Farrell, Mr. Lites. Nays – None. Motion carried.

Summer Curriculum Projects. Dr. Mayer moved, seconded by Mrs. Scariano, that the Board of Education approve the proposed 2011 Summer Curriculum as listed on the Summer Curriculum Proposals FY11 matrix, in the amount of \$23,560.39 as recommended by the Planning Committee, the Director of Curriculum, Instruction, and Professional Development, and the Superintendent. Dr. Mayer stated these are projects staff work on and we hold near and dear to our heart. It is also an extensive process. Mrs. Spaniak noted there are 20 projects, carrying forward what has already started; infusing more PSAE prep, extending Algebra II and Trigonometry double block, also expanding infusion of the Courtney literacy strategies into the curriculum and some general curriculum revisions. For example, one of the projects is the AP French syllabus will be updated to reflect the changes to the new 2012 AP French Language exam. The course's scope and sequence and assessments will reflect the integrated skills format of the new exam. She said she really appreciates the work the department chairs and teachers have put in to crafting these projects so everyone is up and ready to go in August. Mrs. Spaniak stated staff is very enthusiastic to create curriculum that meets the diversity of our students. Dr. Mansfield added the projects are funded through grants. Roll Call: Ayes – Dr. Mayer, Mrs. McInerney-Lubeck, Mrs. Scariano, Mrs. Sutton, Dr. Farrell, Mr. Lindstrom, Mr. Lites. Nays – None. Motion carried.

August 15, 2011 Institute. Dr. Mayer moved, seconded by Mrs. Scariano, that the Board of Education authorize the Superintendent to submit the program request for the August 15, 2011 Suburban Cook County Intermediate Service Center 4, as recommended by the Planning Committee, the Director of Curriculum, Instruction & Professional Development and the Superintendent. Mrs. Spaniak stated we will follow the same format as we have over the past several years. August 15<sup>th</sup> is the teacher's first day back beginning with all school meeting where school initiatives will continue to be discussed. Teachers will have time working in their PLCs. Courtney reading instruction will continue with more training of teachers. More information will be shared on the school wide math initiative that the SIP Committee has been working on. It will be a great day and a great way to start off the 2011-2012 school year. Roll Call: Ayes – Mrs. McInerney-Lubeck, Mrs. Scariano, Mrs. Sutton, Dr. Farrell, Mr. Lindstrom, Dr. Mayer, Mr. Lites. Nays – None. Motion carried.

Teacher Resignation. Mrs. McInerney-Lubeck moved, seconded by Mrs. Scariano, that the Board of Education accepts the resignation of Lindsay Parker, effective June 6, 2011, as requested in her letter dated April 15, 2011, as recommended by the Director of Human Resources and the Superintendent. Dr. Mansfield stated Lindsay has done a great job in our guidance department. She is relocating and our hope is that she returns to H-F in the future. We wish Lindsay the best. Roll Call: Ayes – Mrs. Scariano, Mrs. Sutton, Dr. Farrell, Mr. Lindstrom, Dr. Mayer, Mrs. McInerney-Lubeck, Mr. Lites. Nays – None. Motion carried.

Extra-Responsibility Contracts 2010-11. Mrs. McInerney-Lubeck moved, seconded by Dr. Mayer, that the Board of Education authorize the President and secretary to sign extra-responsibility contracts with the following persons for the 2010-11 school year, as recommended by the Director of Human Resources and the Superintendent.

Todd Sippel	Summer Baseball Coach	\$5,391.00
Donna Brumfield	Inspirational Voices Sponsor	\$ 440.17
Catherine Cook	Stepper Sponsor	\$ 440.17
	Total	\$6,271.34

Roll Call: Ayes – Mrs. Sutton, Dr. Farrell, Mr. Lindstrom, Dr. Mayer, Mrs. McInerney-Lubeck, Mrs. Scariano, Mr. Lites. Nays – None. Motion carried.

Summer School/Driver’s Ed Contracts 2011. Mrs. McInerney-Lubeck moved, seconded by Mrs. Scariano, that the Board of Education authorize the President and Secretary to sign Summer School and Driver’s Education contracts with the following persons for summer 2011, as recommended by the Director of Human Resources and the Superintendent.

Cathy Bordenaro	Summer School (1/2)	\$3,100.00
Shante Jackson	Summer School (1/2)	\$3,100.00
Kathryn Nieckula	Summer School (1/2)	\$3,100.00
Tiffany Mucha	Summer School (1/2)	\$3,100.00
Jennifer Elwess	Driver Education Coordinator	\$550.00
Jennifer Elwess	Summer School - Driver Ed	\$6,200.00
Paula Crawford	Summer School - Driver Ed	\$6,200.00
Jennifer Rudan	Summer School - Driver Ed	\$6,200.00
David Holst	Summer School - Driver Ed	\$6,200.00
Steve Szymkowiak	Summer School - Driver Ed	\$6,200.00
Marc Condotti	Summer School - Driver Ed	\$6,200.00
Keith Dombkowski	Summer School - Driver Ed	\$6,200.00
Jim McLaughlin	Summer School - Driver Ed	\$6,200.00
Marcus Lyke	Summer School - Driver Ed	\$6,200.00
Kelly Meany	Summer School - Driver Ed	\$6,200.00
Rich Lucchetti	Summer School - Driver Ed	\$6,200.00
Matt Ramos	Summer School - Driver Ed	\$6,200.00
Craig Fantin	Summer School - Driver Ed	\$6,200.00
Cassie Hunnicutt	Summer School - Driver Ed	\$6,200.00
	Total	\$ 99,750.00

Roll Call: Ayes – Dr. Farrell, Mr. Lindstrom, Dr. Mayer, Mrs. McInerney-Lubeck, Mrs. Scariano, Mrs. Sutton, Mr. Lites. Nays – None. Motion carried.

Adjournment. Mrs. Scariano moved, seconded by Mrs. Sutton, that the Board of Education be adjourned at 8:06 p.m. Motion carried.

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President

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Vice-President/Secretary