

MINUTES OF BOARD OF EDUCATION MEETING  
Homewood-Flossmoor High School, 999 Kedzie Avenue, Flossmoor, Illinois  
May 17, 2011

Mr. Lites called the meeting to order at 7:30 p.m. The following Board members were present for all or part of the meeting:

Dr. Farrell	Mrs. McInerney-Lubeck
Mr. Lindstrom	Mrs. Scariano
Mr. Lites	
Dr. Mayer	

Mrs. Sutton was absent.

The presence of a quorum was noted and the meeting declared duly convened. Superintendent Mansfield, Principal Pitcock, Director of Curriculum & Instruction Spaniak, Human Resources Director Thieman, and Business Manager Parchem, were also present.

Representatives of the Southtown Star, The League of Women Voters and the H-F Foundation were present. Mr. Glen Leyden and several journalism students were also present.

Approval of Minutes. Dr. Mayer moved, seconded by Mrs. McInerney-Lubeck, that the Board of Education approve the minutes of the special sine die meeting of May 3, 2011 and the minutes of the special organizational meeting of May 3, 2011. Roll Call: Ayes – Dr. Farrell, Mr. Lindstrom, Mr. Lites, Dr. Mayer, Mrs. McInerney-Lubeck, Mrs. Scariano. Nays – None. Motion carried.

Comments. Dr. Pitcock introduced Mr. Glen Leyden along with Journalism students, Laura Nichols, Olivia Lubeck, Abby Schultz and Dana Yanow. The Journalism students in a joint effort with Broadcasting students received the state championship. Seventy schools competed for the state title. Each student expressed what they learned because of being a part of the program. Dr. Mansfield congratulated all of them for their hard work and a job well done. Mr. Lites offered his congratulations and commented on how Mr. Leyden came from the news world and expressed he is not surprised to see the excellence in this team. He also noted how the students' expertise will carry onto college. Mrs. McInerney-Lubeck thanked Mr. Leyden for helping the students get their 1<sup>st</sup> place trophy and how exciting and what a fabulous experience it was for everyone involved. She added it was like a ticker tape parade when the group returned to H-F. Mr. Lindstrom also congratulated them and mentioned the fire trucks that greeted them when they returned. He added the smiles on the returning champions' faces said it all. Olivia Lubeck thanked the Board for giving them the privilege to write and noted students in many other high schools are not as fortunate. Mrs. Scariano commented on how well the students handled the pressure and added it is truly a privilege to have students reach this level. Mr. Lites requested the parents of the students stand for a round of applause.

Mrs. Shelly Marks, Board President of Homewood School District 153 acknowledged Mrs. Scariano for a job well done as past H-F Board President. She also congratulated Mr. Lites on his new role as President. Mrs. Marks thanked the board's endorsement of District 153's referendum as well as their overwhelming support through the whole process. She added the collaboration they receive from H-F is so beneficial to the district's students and is greatly appreciated. She noted District 153's students continue to be their students even after they walk across the stage and graduate. When 80 % of the people agree and say yes to giving money to the school and yes to raising their taxes, tells how much they appreciate and value all of the good things the district does for their students. Mr. Dockweiler, past Board President of Homewood School District 153, added Mrs. Scariano read a resolution in January supporting the district's referendum and it passed. When they went to the voters to get real estate taxes raised they weren't sure if it would carry. They never thought they would carry the vote 80%. This community values quality education and it is very phenomenal. Mr. Lites then commented on how Mr. Dockweiler and Mrs. Marks from early on were strong influences Mr. Lites asked them how senior citizens within the community voted. Mrs. Marks responded the senior community members were a large group that supported them, which says a lot. Mr. Lites extended his thanks to them for a superb job.

Mrs. Coleman, H-F Foundation President, stated October 14<sup>th</sup> is the Foundation's first golf outing and dinner. The Foundation, in collaboration with the HFPA, is doing a mailing to local businesses for support and extending invitations to retired teachers of the district to attend the outing. She asked for the Board's support. She

Comments (con't.) added a dinner will be held at Coyote Run after the outing. She stated she would like the golf outing to become an annual event.

Dr. Mansfield thanked Mrs. Coleman and the entire H-F Foundation for their efforts and contributions. He added the Foundation has supported H-F over the years and he expressed his thanks. He stated the Foundation has supported our teachers and students for many years in terms of the dollars to underwrite some of the programming that the high school offers. The funding the Foundation provides is extra and above and beyond. The Foundation has been very diligent with their support over the years and he emphasized again, how much it is appreciated. We will continue to be as supportive as we possibly can be regarding the Foundation. The Foundation puts forth a wonderful effort and we know they are there in supporting the kids and that makes all the difference in the world.

Dr. Mansfield commented the school year is winding down and there is a lot of activity taking place. He noted we are proud of the championships we have won but we also recognize the first, second and third places we have received. He added it is also important to commend the successes that are also seen in the classroom.

Dr. Pitcock stated that prom was held at the Museum of Science and Industry this year. He thanked Mr. Knoepke for its success. He added graduation is swiftly approaching and the seniors will enjoy events such as the senior talent show and picnic on May 27<sup>th</sup> which always proves to be a fun day. In terms of athletics we have had an extremely successful spring. Our boys track team won conference and the girls track team won sectionals which happened last in 2005. The water polo team goes to the finals this Thursday and will play Fenwick. Dr. Pitcock noted even though it is the busiest time of year it is also the most enjoyable time. When you see spikes in academics and athletics, and how great the extracurricular activities are here, it speaks of the culture we have at our school and he added he is very proud.

Mr. Lindstrom stated you can't beat it, it is a great day to be a Viking! Seeing all of the accomplishments is a reminder of just how great the students really are. It is always wonderful to see the enthusiasm in our students.

Dr. Farrell stated he attended the play and added it was amazing. He also commented on how talented the students truly are.

Dr. Mayer agreed with everyone else and mentioned how delightful the Speech Banquet was that he attended.

Mrs. McInerney-Lubeck stated she also attended the banquet and it was fun to hear the students talk about their great experiences attending H-F. She also added she was very thankful that all the students made it home safe after prom. Dr. Pitcock thanked John Schwaller and his program for contributing to the safety of the students.

Mrs. Scariano recognized the many awards our students have received. She added the reward for us is that our students go out into our community, into many different chairs, and take their experiences from H-F with them. That speaks very highly of what we do here and all those honors show what a great job we are doing. She added keep it up.

Dr. Mansfield commended David Dore on receiving the Area 7 Special Olympics of Coach of the Year award. Mrs. Scariano acknowledged the outstanding special education programs the district offers. Mr. Lites added we have a tremendous student body and great teachers. If you look at the awards and the honors that they are receiving it shows how terrific H-F's programs are. He added the baseball team is doing well and noted academic awards are our goal and activities are here to enhance.

Mr. Lindstrom stated the Finance Committee May 10th. One of the items discussed at the meeting was the office renovation that will take place this summer. The renovations are needed to meet the requirements of HIPAA and the American Disabilities Act (ADA). In addition the original boilers that have been here since the building was built will also be replaced. The main entrance road, tennis courts and back parking lot will be part of the paving project that will also be completed this summer. In addition, upgrading to some of our sound systems was also discussed during the meeting.

Report from the Parent-Teacher Discipline Committee. Dr. Mayer moved, seconded by Mrs. Scariano, that the Board of Education acknowledge the receipt of the report from the 2010-2011 Parent-Teacher Discipline Committee and convey appreciation to the members for their willingness to devote the time and thought to the continued improvement of our district; and now in accordance with Board By-Law I.D. and Policy 1220, we dissolve this committee and direct that the report be referred back to the Principal for review and recommendations. Dr. Mansfield stated the Illinois State Board of Education requires our policies be reviewed annually. Dr. Pitcock stated the Parent-Teacher Discipline Committee is composed of parents, administrators, deans and teachers who review the handbook for changes. He added there are no conceptual changes to policies for the upcoming school year. He added the only significant change to the handbook, however, would be the addition of language regarding bullying. Roll Call: Roll Call: Ayes – Mr. Lindstrom, Mr. Lites, Dr. Mayer, Mrs. McInerney-Lubeck, Dr. Farrell, Mrs. Scariano. Nays – None. Motion carried.

2010-2011 School Calendar Adjustment. Dr. Mayer moved, seconded by Mr. Lindstrom, that the Board of Education declare June 6, 7, and 8, 2011 school emergency days as days of non-student attendance during the 2010-2011 school year, the first day of the official school calendar was August 18, 2010 and the last day of the official school calendar will be June 3, 2011 for a total of 180 calendar days and authorize the Superintendent to file this calendar change with the Illinois State Board of Education, as recommended by the Superintendent. Dr. Mansfield stated this is the first time in a long time we had to close the school because of being unable to find a place to put all the snow that was removed. We made some adjustments to the calendar and we do not have to take advantage of the snow days for the 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup>. We did add one day for the students and unfortunately the teachers have to come back on Monday, June 6<sup>th</sup> for marking day, the day teachers submit their grades. Roll Call: Ayes – Mr. Lites, Dr. Mayer, Mrs. McInerney-Lubeck, Mrs. Scariano, Dr. Farrell, Mr. Lindstrom. Nays – None. Motion carried.

Payment of Dues for 2011-2012 School Year. Dr. Mayer moved, seconded by Mrs. Scariano, that the Board of Education approve payment of dues to Advance Education, Inc. (AdvancEd) in the amount of \$625.00 and authorize membership in the Illinois High School Association (IHSA) for the 2011-2012 school year, as recommended by the Superintendent. Dr. Mansfield explained that AdvancEd is an organization that basically certifies your school relative to proven activities and also provides feedback relative to programming. AdvancEd also provides resources for professional development and other activities. He added the IHSA fee goes toward events throughout the state; state finals and referee fees. Roll Call: Ayes – Dr. Mayer, Mrs. McInerney-Lubeck, Mrs. Scariano, Dr. Farrell, Mr. Lindstrom, Mr. Lites. Nays – None. Motion carried.

Summer Curriculum Projects. Dr. Mayer moved, seconded by Mrs. Scariano, that the Board of Education approve the proposed 2011 Summer Curriculum as listed on the Summer Curriculum Proposals FY11 matrix, in the amount of \$3,306,72 as recommended by the Director of Curriculum, Instruction, and Professional Development, and the Superintendent:

Total Amount of Summer Curriculum Projects	\$3,306.72
Total Amount of Grant Monies	\$3,306.72
Total Amount Paid for by H-F	\$ 0

Mrs. Spaniak reviewed the projects and stated freshmen students entering the Gifted Academy will need to take English 1 Honors. The project will adapt the current English 1Honors class for students enrolled in the HF Gifted Academy. The Precalculus CP project will review Precalculus CP curriculum to ensure appropriate scope and sequence. In addition, academic department chairs will be working with the Department Chair of Assessments to scrutinize standardized testing data that we receive on students from PSAE, ECRA and PSAT to help them create the necessary reports. Roll Call: Ayes – Mrs. McInerney-Lubeck, Mrs. Scariano, Dr. Farrell, Mr. Lindstrom, Dr. Mayer, Mr. Lites. Nays – None. Motion carried.

Technology Requests 2011-2012. Dr. Mayer moved, seconded by Mrs. Scariano, that the Board of Education authorize the purchase of Technology Requests listed on column “Total 1” of the Summary Sheet for the amount of \$766,971, as recommended by the Finance Committee, Director of Technology, Business Manager and the Superintendent. Mr. Posing explained the infrastructure of the district’s network needs to be revamped. The goal is to sub-divide the network out into smaller pieces to isolate traffic. This will boost the overall performance of the network. Also, there is a need to upgrade the data back-up system. He added the district has outgrown the current back-up system. The goal is to expand the back-up of data in two separate locations using the north and south buildings. This is a step toward the district’s disaster recovery plan. The projected life of the new back-up system is at least five years and is scalable and should have the capability to expand the amount of storage. Mr. Posing stated the fiber between buildings will also be replaced with 18 strand fiber. The pipe is already laid and the new fibers should be able to run through the existing pipe. The virtual labs are also being expanded by 100 seats which equals approximately 3 more labs. Additionally, a total of 20 SmartBoards will be installed. He added our internet will also increase from 20 mg to 100 mg. Mr. Lites asked Mr. Posing if money was not an issue would he consider purchasing Mac computers. Mr. Posing responded Macs are more expensive and generally it is a personal preference as a user. We do not have that luxury of choice. We do get more bang for our buck with a PC. He added desktops will be obsolete eventually. Mr. Lites asked if Mr. Posing thinks we are going to a Mac world? Mr. Posing responded Broadcasting has 14 Macs. Mr. Lites spoke on the various new technologies available. Mr. Lindstrom commented on how Macs have higher prices and stated the high school and the Technology Committee is always looking to improve our current technology. Mrs. McInerney-Lubeck stated her daughter is in Broadcasting and added her daughter really felt the Macs were great. She added the students learned a lot this year by using the

Technology Requests (con't.) superior programs on the Macs. Being able to create multimedia presentations is a necessity to students today. She added it is important to note what skills these kids are going out with. Mr. Posing admitted he was hesitant to use the Macs in the beginning but agrees for graphic arts they are the best. Mr. Lites noted the technology budget was reduced a few years ago and he is confident Mr. Posing will continue to monitor the budget wisely. Roll Call: Ayes – Mrs. Scariano, Dr. Farrell, Mr. Lindstrom, Dr. Mayer, Mrs. McInerney-Lubeck, Mr. Lites. Nays – None. Motion carried.

Office Renovations. Dr. Mayer moved, seconded by Mrs. Scariano, that the Board of Education approve office renovations in the amount of \$617,000 to The Lombard Company of Alsip, Illinois, as recommended by the Finance Committee, Business Manager, and the Superintendent. Dr. Mansfield stated we are committed to keeping our facilities top notch. Our administrative offices will be renovated to meet HIPPA, ADA and life safety requirements. Roll Call: Ayes – Dr. Farrell, Mr. Lindstrom, Dr. Mayer, Mrs. McInerney-Lubeck, Mrs. Scariano, Mr. Lites. Nays – None. Motion carried.

Custodial – Renewal. Dr. Mayer moved, seconded by Mrs. Scariano, that the Board of Education authorize the renewal of custodial services for the 2011-2012 school year with RJB Properties with a percentage increase of 1.5%, as recommended by the Finance Committee, Business Manager and the Superintendent. Mr. Parchem explained the custodians are not employees of the district, they are employees of RJB Properties. This is the final year of the contract and the contract renewal rate is 1.5%. Roll Call: Ayes – Dr. Farrell, Mr. Lindstrom, Dr. Mayer, Mrs. McInerney-Lubeck, Mrs. Scariano, Mr. Lites. Nays – None. Motion carried.

Food Service Renewal. Dr. Mayer moved, seconded by Mrs. Scariano, that the Board of Education authorize the renewal of food services contract for the 2011-2012 school year with Chartwells, as recommended by the Finance Committee, Business Manager and the Superintendent. Dr. Mansfield stated this is an annual renewal that requires Board approval. Mrs. Scariano asked if we will continue to run our own lunch program or are we considering getting subsidized from the government by going with a national school lunch program. Mr. Parchem stated we will continue to run our own program for the upcoming school year however, we do an annual analysis of our options. Roll Call: Ayes – Mr. Lindstrom, Dr. Mayer, Mrs. McInerney-Lubeck, Mrs. Scariano, Dr. Farrell, Mr. Lites. Nays – None. Motion carried.

Transportation Renewal. Dr. Mayer moved, seconded by Mrs. McInerney-Lubeck, that the Board of Education authorize the renewal of regular and special education transportation services for the 2011-2012 school year with Kickert School Bus Line, Inc. and Alpha School Bus Company, as recommended by the Finance Committee, Business Manager and the Superintendent. Mr. Parchem stated Kickert provides transportation services on the regular education side and Alpha provides transportation on the special education side. The contract was negotiated at a 2.4% renewal rate for next year. Roll Call: Ayes – Dr. Mayer, Mrs. McInerney-Lubeck, Mrs. Scariano, Dr. Farrell, Mr. Lindstrom, Mr. Lites. Nays – None. Motion carried.

2011 South Tennis Court & Paving Replacement. Dr. Mayer moved, seconded by Mrs. Scariano, that the Board of Education approve South Tennis Court and Paving Replacement to R. Carlson and Sons of Mokena, Illinois in the amount of \$1,526,378 as recommended by the Finance Committee, the Business Manager, and the Superintendent. Dr. Mansfield stated the Finance Committee has been very diligent in looking at the different projects in terms of facilities while staying on budget. This project is part of the facility plan to complete this summer. Roll Call: Ayes – Mrs. McInerney-Lubeck, Mrs. Scariano, Dr. Farrell, Mr. Lindstrom, Dr. Mayer, Mr. Lites. Nays – None. Motion carried.

Precision Control Systems Change Order #2. Dr. Mayer moved, seconded by Mrs. Scariano, that the Board of Education approve Change Order #2 to Precision Control Systems, Inc. of Griffith, Indiana in the amount of \$1,939,390 for boiler, domestic hot water, and ventilation replacement, as recommended by the Finance Committee, the Business Manager, and the Superintendent. Dr. Mansfield asked Mr. Lindstrom to speak on this item on behalf of the Finance Committee. Mr. Lindstrom stated the new boilers will not last as long as the ones that were installed in 1959. The new ones have a life expectancy of 25 or 35 years. It is now time to replace them and they will be more efficient, but not as good as the old ones. We received an energy efficiency grant in the amount of \$250,000 which will help with the funding of this project. Mrs. McInerney-Lubeck asked if there will be a savings on energy costs. Mr. Lindstrom responded there will be a savings of 10 to 15 percent on energy costs. Mrs. Scariano thanked Precision Control Systems along with Mr. Parchem for their efforts for pursuing and successfully obtaining the

Precision Control Systems Change Order #2 (con't.) energy grant. Roll Call: Ayes - Mrs. Scariano, Dr. Farrell, Mr. Lindstrom, Dr. Mayer, Mrs. McInerney-Lubeck, Mr. Lites. Nays – None. Motion carried.

Teacher Contract. Mrs. McInerney-Lubeck moved, seconded by Mrs. Scariano, that the Board of Education authorizes the President and Secretary to sign a contract with Alexander Pratt, In-School Detention Supervisor, at Lane BA-15, Step 9 of the District 233/HFEO Negotiated Agreement for the 2011-12 school year, as recommended by the Director of Human Resources and the Superintendent. Dr. Mansfield stated as Ms. Veal has moved into the Special Education department he hopes history will repeat itself with Mr. Pratt moving into our Special Education department in the future. Roll Call: Ayes - Dr. Farrell, Mr. Lindstrom, Dr. Mayer, Mrs. McInerney-Lubeck, Mrs. Scariano, Mr. Lites. Nays – None. Motion carried.

Summer School/Academy Contracts 2011. Mrs. McInerney-Lubeck moved, seconded by Mrs. Scariano, that the Board of Education authorize the President and Secretary to sign Summer School and Summer Academy contracts with the following teachers for Summer 2011, as recommended by the Director of Human Resources and the Superintendent:

Janet Mikulich	Summer School - English 1,2,3 CP	6,200.00
Matt Holdren	Summer School - Broadcasting CP	6,200.00
Robert Chapel	Summer School - Algebra 1 CP	6,200.00
Rick Veldboom	Summer School - Algebra 1 CP	6,200.00
Dan McClain	Summer School - Alg2/Trig CP	6,200.00
Mike Sacks	Summer School - Geometry CP	6,200.00
Terri Mattia	Summer School - Geometry CP	6,200.00
Michelle Locke	Summer School - Biology H / S1	3,100.00
Kathryn Stolzenbach	Summer School - Biology H / S2	3,100.00
Michelle Kozik	Summer School - Biology H / S1	3,100.00
Steve Banasiak	Summer School - Biology H / S2	3,100.00
Stephanie Gioiosa	Summer School - Biology CP / S1	3,100.00
Rob Anderson	Summer School - Chemistry H	6,200.00
Jim Boswell	Summer School - Chemistry CP	6,200.00
Brian Dvorkin	Summer School - Physics CP	6,200.00
Jessica Oliva	Summer School - World History CP	6,200.00
Jeff Treppa	Summer School - World History H	6,200.00
Scott Aronson	Summer School - World History H	6,200.00
Rosa Jutzi	Summer School - U.S. History H	6,200.00
Nick Lewis	Summer School - Economics H	6,200.00
Pam Pinnow	Summer School - Economics CP / S1	3,100.00
David Kush	Summer School - Economics H	6,200.00
Charles Ward	Summer School - Math	6,200.00
Jane Harper	Summer School - Library / S1	3,100.00
Kathy Tisoncik	Summer School - Library / S1	3,100.00
Tanya Maka	Summer School - Resource	6,200.00
Craig Fantin	Summer School - Dean	6,200.00
Dave Klawitter	Summer School - Dean	6,200.00
Leah Sauvage	Summer Academy - Prep English CP	5,800.00
Kristiana Bailey	Summer Academy - Prep Bio H	5,800.00
Tony Brooks	Summer Academy - Prep Bio CP	5,800.00
Paul Fasse	Summer Academy - Prep Alg1/Geo H / S2	2,900.00
Steve Tobin	Summer Academy - Prep Alg1 CP	5,800.00
Jill Bonavia-Galligani	Summer Academy - Summer Theater	5,800.00
James Rose	Summer Academy - Summer Theater	5,800.00
Total		186,500.00

Dr. Mansfield noted summer school and summer academy are self supporting. Roll Call: Ayes – Dr. Farrell, Mr. Lindstrom, Dr. Mayer, Mrs. McInerney-Lubeck, Mrs. Scariano, Mr. Lites. Nays – None. Motion carried.

Approval of Expenditures. Dr. Mayer moved, seconded by Mrs. Scariano, that the Board of Education approve the proposed expenditures in the amount of \$2,521,646.29. Roll Call: Ayes – Mr. Lindstrom, Dr. Mayer, Mrs. McInerney-Lubeck, Mrs. Scariano, Dr. Farrell, Mr. Lites. Nays – None. Motion carried.

Reimbursement to the Imprest Fund. Dr. Mayer moved, seconded by Mrs. Scariano, that the Board of Education authorize the reimbursement to the Imprest Fund in the amount of \$49,447.35. Roll Call: Ayes – Dr. Mayer, Mrs. McInerney-Lubeck, Mrs. Scariano, Dr. Farrell, Mr. Lindstrom, Mr. Lites. Nays – None. Motion carried.

Ratification of Payroll. Dr. Mayer moved, seconded by Mrs. Scariano, that the Board of Education ratify the April, 2011 payroll in the amount of \$1,974,907.55. Roll Call: Ayes – Mrs. McInerney-Lubeck, Mrs. Scariano, Dr. Farrell, Mr. Lindstrom, Dr. Mayer, Mr. Lites. Nays – None. Motion carried.

Closed Meeting. Dr. Mayer moved, seconded by Mrs. Scariano, that he Board of Education move into closed session for the purpose of discussing the evaluation of personnel, as recommended by the Superintendent. Mr. Lites explained that the Board will not return to open session after the closed meeting. Roll Call: Ayes – Mrs. Scariano, Dr. Farrell, Mr. Lindstrom, Dr. Mayer, Mrs. McInerney-Lubeck, Mr. Lites. Nays – None. Motion carried.

Adjournment. Dr. Mayer moved, seconded by Mrs. Scariano, that the Board of Education be adjourned at 8:48 p.m. Motion carried.

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President

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Vice-President/Secretary