

MINUTES OF BOARD OF EDUCATION MEETING
Homewood-Flossmoor High School, 999 Kedzie Avenue, Flossmoor, Illinois
December 20, 2011

Mr. Lites called the meeting to order at 7:38 p.m. The following board members were present for all or part of the meeting:

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| Dr. Farrell | Mrs. Scariano |
| Mr. Lindstrom | Mr. Lites |
| Dr. Mayer | |

Mrs. McInerney-Lubeck and Mrs. Sutton were absent.

The presence of a quorum was noted and the meeting declared duly convened. Superintendent Mansfield, Principal Pitcock, Director of Curriculum & Instruction Spaniak, Human Resources Director Bryant, and Business Manager Parchem were also present. .

Representatives of the HFPA and League of Women Voters were also present.

Approval of Minutes. Mrs. Scariano moved, seconded by Dr. Mayer, that the Board of Education approve the minutes of the regular meeting of November 15, 2011. Roll Call: Ayes – Dr. Farrell, Mr. Lindstrom, Dr. Mayer, Mrs. Scariano, Mr. Lites. Nays – None. Motion carried.

Comments. Mrs. Spaniak stated the next Institute Day will take place on January 13th. The day will focus on teachers continuing their review of the Courtney Reading Strategies. The day will also provide an opportunity for teachers to view student data from the Explore exam as well as reviewing student final exam data. John Day, IB consultant visited H-F on December 12th and 13th as part of Phase 1 of the application process. During his visit, he spoke to staff and students and viewed facilities. We received an outstanding review and have been approved to move on to Phase 2. Completing Phase 2 will move us from an IB candidate school to a recognized IB school. Dr. Mayer asked how long does the process take. Mrs. Spaniak stated we have been in the process for two years and after submitting the second application on April 1st we should be ready to go by summer.

Dr. Mansfield stated Mrs. Bryant did a great job putting together the holiday party on December 15th. Staff enjoyed getting together and it is one of those things we have been able to continue to provide. He extended his thanks to Mrs. Bryant for all her hard work in organizing and planning the annual event.

Mrs. Bryant commented that so many of our staff, especially our new staff are just overwhelmed by what the school offers. She added one of our English teachers said being a part of H-F makes him feels like he's been drafted by the Yankees.

Dr. Pitcock stated students will return one week before semester exams after the winter break. We will be providing extra help by expanding our tutoring hours. We have just finished our concert series and he had the benefit of going to the Snowball retreat and witnessed the impact it has on the students. He added if it wasn't the best weekend in their life, at least it had to be the best weekend of their high school career. He expressed what he experienced at Snowball was very moving. Also, the first 3 to be Me session was held with Mike Patterson and Janet Mickulich proctoring. The first session involved 3 students with their parents and is off to a great start. The reaction from the parents and students was exactly what you would want to see and head-way was made. Dr. Pitcock wished Happy Holidays to everyone in attendance.

Dr. Mansfield stated it was his pleasure to acknowledge two people who have been very important to Snowball. He stated the impact they have had on the lives of young people is remarkable and something students will always remember. Helping kids move forward and helping kids with such a positive points of direction is phenomenal. He extended his thanks to John Schwaller and Lynda Sinnokrak for their commitment and years of service to Snowball. He added with well over 20 years with Snowball, we should have put Mrs. Schwaller's name on the certificate as well. He addressed Mrs. Schwaller and said without your support, John couldn't have done this. As Dr. Pitcock said we enjoy the closing ceremonies each year as well as the time spent with the students on weekends. It has been phenomenal. Von presented a Certificate of Appreciation to Mr. Schwaller and read: this Certificate of Appreciation is awarded to John Schwaller for his exceptional leadership of and dedication to Homewood-Flossmoor High School's

Comments (con't.) Operation Snowball program, presented on this date, December 20, 2011. Mr. Schwaller thanked administration and the board for their support with the many programs. He added we have created an atmosphere here at H-F and I hope that it will continue. He added that's what HF is, we do things because kids need it, and that's what I love about H-F - they let me be who I am. My wife has been my rock and foundation all these years. Lynda Sinnokrak has been my blessing in the office and has been with me for 13 years. She is able to manage the students so we can do the job we do to help the students. Thank you, your support has allowed me to do things other schools just dream of. Dr. Mansfield also awarded a Certificate of Appreciation to Mrs. Sinnokrak and read: this Certificate of Appreciation is awarded to Lynda Sinnokrak for her sincere commitment and dedication to Homewood-Flossmoor High School's Operation Snowball program, presented on this date, December 20, 2011. Mrs. Sinnokrak expressed her thanks for the opportunity and added she couldn't imagine working with anyone else but John Schwaller. She humorously added, now it's time to rework with my husband. Dr. Mansfield added the best tribute we can give to Mr. Schwaller is by awarding four scholarships annually to students to attend Operation Snowball in Mr. Schwaller's name: one for each level of students.

Mr. Lindstrom stated there are not enough words to talk about John Schwaller and he remembers when John came to the district. We all shared his growing pains, and today we can see what he has grown and the kids that he has influenced. His influence has been felt by students everywhere. Kids did feel at home and had a place to go if they needed to get away. There just aren't enough words to say about all John has done. He then expressed his personal gratitude and thanks to Mr. Schwaller.

Dr. Farrell said he just had a conversation with his daughter and the most impactful thing to her during her high school career was Snowball. He added he also remembers one client who did not fit in at all in high school and he went to Snowball. Dr. Farrell remembers seeing him in the parking lot after Snowball and the student was just beaming. Dr. Farrell noted that the student really needed Snowball and it had such an amazing impact on him. Dr. Farrell added he recently saw the student in the community and he's going back for his Masters now. Dr. Farrell expressed his appreciation to Mr. Schwaller and stated John, you have made such a huge impact in such a quiet and unassuming way.

Mrs. Scariano said she also remembers when Mr. Schwaller came to H-F. She stated she told to Ed Rachford we need somebody here and we need the best. She added then John came on-board and we just knew John was the one. The students will be taking throughout their life the warmth you have shown to them along with the tools you have given them to succeed and they will be passing it on to others. That's huge and there's no plaque or anything we can put on a wall that says what you have done and that's immortality my dear and you have it! She wished John and Karen a great life and thanked both of them very much. She also thanked them for bringing their wonderful sons through H-F

Dr. Mayer stated he had just one question for Mr. Schwaller. He asked how do you stay awake all night for 3 or 4 nights when I can hardly make it past the 10:00 news! Mr. Schwaller responded - with practice. He added he has no memory during the third week in November. Dr. Mayer remarked it's a wonderful life. You are like Jimmy Stewart and you are the richest man in town and have given so much. There will always be a special place for a man like you.

Mr. Lites stated during the last day of Snowball when my daughter attended, I missed getting to closing ceremonies and it has taken a long time for my daughter to forgive me. After she graduated on Saturday from college, she said you loved Maya Angelou and she shared her saying with us and seems very appropriate and resonates tonight. She said people will not always remember what you say or what you do but will always remember how you made them feel and I believe you truly embody that. I have had the opportunity to see both Snowball and Snowflake. He added seeing 8th graders articulate like they did in Snowflake is just amazing. So I really truly think you are a wonderful person and what you've done and given to the many students over the years is amazing. Again, our heartfelt thanks for everything you have given. He addressed Mrs. Sinnokrak and said absolutely on behalf of the board this doesn't happen without you and I'm certain every good thing that has happened you've had a hand in it. Thank you for being a part of Snowball for the past 13 years.

Old Business – Residency. Dr. Mayer moved, seconded by Mrs. Scariano, that the Board of Education, after considering the findings of the Hearing Officer's report, finds student #21138 is not a resident of School District 233, and that the legal guardian of student #21138 owes School District 233 tuition for the time in which that student was attending Homewood-Flossmoor High School, and that student #21138 be removed from the roll immediately, as recommended by the Superintendent. Roll Call: Ayes – Mr. Lindstrom, Dr. Mayer, Mrs. Scariano, Dr. Farrell, Mr. Lites. Nays – None. Motion carried.

Tax Levy Adoption. Mr. Lindstrom moved, seconded by Mrs. Scariano, that the Board of Education adopt the General Tax Levy Resolution, as recommended by the Finance Committee, the Business Manager, and the Superintendent. Mr. Parchem indicated three things must take place with the tax levy process. First is adopting a tentative tax levy resolution. Each public entity is required to estimate the levy twenty days prior to taking action. We did this in November. Second, we must act on it and third, we must file by the last Tuesday in December. The levy has not changed from the November presentation. All five motions that will be read this evening are required by three agencies or laws, the Illinois School Code, the Truth in Taxation Act, and the County Clerk's Office. The first motion is required by the School Code for the general levy. Roll Call: Ayes – Dr. Mayer, Mrs. Scariano, Dr. Farrell, Mr. Lindstrom, Mr. Lites. Nays – None. Motion carried.

Mr. Lindstrom moved, seconded by Mrs. Scariano, that the Board of Education adopt the Special Tax Levy Resolution for Working Cash, as recommended by the Finance Committee, The Business Manager, and the Superintendent. Roll Call: Ayes – Dr. Mayer, Mrs. Scariano, Dr. Farrell, Mr. Lindstrom, Mr. Lites. Nays – None. Motion carried.

Mr. Lindstrom moved, seconded by Mrs. Scariano, that the Board of Education adopt the Loss/Factor Resolution as presented and recommended by the Finance Committee, the Business Manager, and the Superintendent. Roll Call: Ayes – Mrs. Scariano, Dr. Farrell, Mr. Lindstrom, Dr. Mayer, Mr. Lites. Nays – None. Motion carried.

Mr. Lindstrom moved, seconded by Mrs. Scariano, that the Board of Education adopt the Resolution authorizing Reduction of Certain Fund Levies for the 2011 levy year, as recommended by the Finance Committee, the Business Manager, and the Superintendent. Roll Call: Ayes – Mrs. Scariano, Dr. Farrell, Mr. Lindstrom, Dr. Mayer, Mr. Lites. Nays – None. Motion carried.

Mr. Lindstrom moved, seconded by Mrs. Scariano, that the Board of Education authorize the President to sign the Certificate of Compliance with the Truth in Taxation Law, as recommended by the Finance Committee, the Business Manager, and the Superintendent. Roll Call: Ayes – Dr. Farrell, Mr. Lindstrom, Dr. Mayer, Mrs. Scariano, Mr. Lites. Nays – None. Motion carried.

Benefits Insurance Renewal. Mr. Lindstrom moved, seconded by Mrs. Scariano, that the Board of Education contract for specific excess stop-loss health insurance coverage with HCC, with a monthly rate of \$30.22 per covered employee and \$92.19 per covered family for calendar year 2012, as recommended by the Business Manager and the Superintendent. Mr. Parchem stated HCC is a competitively bid carrier and is an A+ rated company. The specific/individual stop loss recommended is \$110,000 with a \$50,000 aggregating corridor with the annual aggregate limit set at \$2,250,979. There is a 2.35% percent renewal increase from last year. Mrs. Scariano offered her appreciation to Mr. Parchem for negotiating such low overall increases to our fixed health insurance costs. Roll Call: Ayes – Dr. Farrell, Mr. Lindstrom, Dr. Mayer, Mrs. Scariano, Mr. Lites. Nays – None. Motion carried.

Mr. Lindstrom moved, seconded by Mrs. Scariano, that the Board of Education contract for excess aggregate stop-loss health insurance coverage with HCC with a monthly rate of \$5.36 per covered employee (single and family) for calendar year 2012, as recommended by the Business Manager and the Superintendent. Mr. Parchem stated this is the second level of coverage. Roll Call: Ayes – Mr. Lindstrom, Dr. Mayer, Mrs. Scariano, Dr. Farrell, Mr. Lites. Nays – None. Motion carried.

Mr. Lindstrom moved, seconded by Mrs. Scariano, that the Board of Education renew the contract with third party administrator CoreSource of Matteson, Illinois at \$13.30 per covered employee per month for medical, \$3.20 per covered employee per month for dental, \$3.60 per covered employee per month for pre-certification utilization review, \$1.15 per covered employee per month for COBRA administration, \$.50 per covered employee per month for Medicare Part D, \$325 per month for flexible spending plan administration, a one-time monthly fee of \$4.00 per enrolled employee for flexible spending plan enrollment, \$600 annual maintenance fee and a New York filing fee of \$25.00 per month for calendar year 2012 as recommended by the Business Manager and the Superintendent. Mr. Parchem commented there is a total increase of 2.19 percent from last year. Roll Call: Ayes – Dr. Mayer, Mrs. Scariano, Dr. Farrell, Mr. Lindstrom, Mr. Lites. Nays – None. Motion carried.

Mr. Lindstrom moved, seconded by Mrs. Scariano, that the Board of Education contract with Private Healthcare Systems for Preferred Provider Option services at a monthly rate of \$6.50 per covered employee for calendar year 2012 as recommended by the Business Manager and the Superintendent. Mr. Parchem stated we have been with Private Healthcare Systems for a number of years and they provide the

Benefits Insurance Renewal (con't.) network of doctors for our PPO plan. They have offered a renewal of \$21,060 at no increase from last year. Roll Call: Ayes – Mrs. Scariano, Dr. Farrell, Mr. Lindstrom, Dr. Mayer, Mr. Lites. Nays – None. Motion carried.

Mr. Lindstrom moved, seconded by Mrs. Scariano, that the Board of Education contract with Begley Insurance Group, Inc. for insurance consulting services for calendar year 2012 for a fee of \$12,000 as recommended by the Business Manager and the Superintendent. Mr. Parchem stated there is no increase from last year. Roll Call: Ayes – Mrs. Scariano, Dr. Farrell, Mr. Lindstrom, Dr. Mayer, Mr. Lites. Nays – None. Motion carried.

Office Remodeling Change Order #1. Dr. Mayer moved, seconded by Mrs. Scariano, that the Board of Education approve Change Order #1 to the Lombard Company of Alsip, Illinois in the amount of \$25,028 for unforeseen field conditions and security purposes as recommended by the Business Manager, and the Superintendent. Mr. Parchem stated this change order is a result of some additional unforeseen improvements that were needed beyond the original scope of the project. Roll Call: Ayes – Dr. Farrell, Mr. Lindstrom, Dr. Mayer, Mrs. Scariano, Mr. Lites. Nays – None. Motion carried.

Closed Meeting Minutes. Dr. Mayer moved, seconded by Mrs. Scariano, that the Board of Education hereby determines that all closed meeting minutes which no longer require confidential treatment are available for public inspection. Dr. Mansfield stated bi-annually we take a look at our closed minutes and if there are any that can be opened to the public, the minutes would be made available. At this time there are none. Roll Call: Ayes – Dr. Farrell, Mr. Lindstrom, Dr. Mayer, Mrs. Scariano, Mr. Lites. Nays – None. Motion carried.

Extended Field Trip. Dr. Mayer moved, seconded Mrs. Scariano, that the Board of Education approve the proposed student extended field trip for Varsity Girls Soccer Team to attend the Brine Invitational in Burlington, Iowa on April 27 and 28, 2012, in accordance with Procedure 6310, as recommended by the Superintendent. Roll Call: Ayes – Mr. Lindstrom, Dr. Mayer, Mrs. Scariano, Dr. Farrell, Mr. Lites. Nays – None. Motion carried.

Residency. Dr. Mayer moved, seconded by Mrs. Scariano, that the Board of Education, after considering the findings of the Hearing Officer's report, finds student #21084 not to be disenrolled from School District 233, as recommended by the Superintendent. Roll Call: Ayes – Dr. Mayer, Mrs. Scariano, Dr. Farrell, Mr. Lindstrom, Mr. Lites. Nays – None. Motion carried.

Personnel – Resignations/Employment Contracts/Extra Responsibility. Mr. Lites noted there were no personnel agenda items on tonight's board agenda.

Approval of Expenditures. Dr. Mayer moved, seconded by Mrs. Scariano, that the Board of Education approve the proposed expenditures in the amount of \$2,091,185.59. Roll Call: Ayes, Mrs. Scariano, Dr. Farrell, Mr. Lindstrom, Dr. Mayer, Mr. Lites.. Nays – None. Motion carried.

Reimbursement to the Imprest Fund. Dr. Mayer moved, seconded by Mrs. Scariano, that the Board of Education authorize the reimbursement to the Imprest Fund in the amount of \$48,781.21. Roll Call: Ayes – Mrs. Scariano, Dr. Farrell, Mr. Lindstrom, Dr. Mayer, Mr. Lites. Nays – None. Motion carried.

Ratification of Payroll. Dr. Mayer moved, seconded by Mrs. Scariano, that the Board of Education ratify the November, 2011 payroll in the amount of \$1,954,661.73. Roll Call: Ayes - Dr. Farrell, Mr. Lindstrom, Dr. Mayer, Mrs. Scariano, Mr. Lites. Nays – None. Motion carried.

Adjournment. Mrs. Scariano moved, seconded by Mr. Lindstrom, that the Board of Education be adjourned at 8:25 p.m. Motion carried.

President

Vice-President/Secretary