



## HOMEWOOD-FLOSSMOOR HIGH SCHOOL COURSE SCOPE & SEQUENCE



Semester 1 '11 –'12 **Department:** Business & Computer Education **Course:** Computer Applications

**Instructor(s):** Alexander, O'Neill, Patterson

This course is aligned to: **College Readiness Standards and/or College Board Standards** Other:

*The Homewood-Flossmoor High School Course Scope & Sequence provides parents and students with a semester-long overview of each class that we offer. **An instructor may alter a course's scope & sequence as needed.** Students are responsible for keeping track of due dates and other pertinent course information in their H-F Student Planners. Parents, please contact your child's teacher by telephone or e-mail to clarify any questions you may have about the scope & sequence of a particular course.*

WEEK	COLLEGE READINESS AND/OR COLLEGE BOARD CONTENT STANDARDS	INSTRUCTIONAL CONTENT	ACTIVITIES, READINGS, LABS, AND/OR ASSIGNMENTS	MAJOR ASSESSMENTS	OTHER
WEEK #1 8/15 – 8/19 First day for students: 8/17	<ul style="list-style-type: none"> <li>• W.II.b.1</li> <li>• W.III.d.1.</li> <li>• W.III.d.2.</li> <li>• W.V.d.1.i.</li> <li>• W.V.d.1.ii.</li> <li>• W.V.d.1.iii.</li> <li>• W.IV.c.2.</li> <li>• W.IV.e.3.</li> </ul>	<b>Introduction to Microsoft Word</b>	<ul style="list-style-type: none"> <li>• Syllabus, Folders, MicroType Setup</li> <li>• MicroType 1-3, TyperShark</li> <li>• ET, Word Intro</li> <li>• ET, Word Intro Review, I Am</li> </ul>	<ul style="list-style-type: none"> <li>• Timed Writings</li> </ul>	
WEEK #2 8/22 – 8/26	<ul style="list-style-type: none"> <li>• W.II.b.1</li> <li>• W.III.d.1.</li> <li>• W.III.d.2.</li> <li>• W.V.d.1.iii.</li> <li>• R.IV.e.1.</li> <li>• R.II.a.1.</li> <li>• W.IV.c.2.</li> <li>• W.IV.e.3.</li> </ul>	<b>Introduction to Microsoft Word</b>	<ul style="list-style-type: none"> <li>• ET, I Am</li> <li>• Word Quiz</li> <li>• ET, Alphabet Soup</li> <li>• ET, Alphabet Soup</li> </ul>	<ul style="list-style-type: none"> <li>• Word Intro Quiz</li> </ul>	
WEEK #3	<ul style="list-style-type: none"> <li>• W.II.b.1</li> </ul>	<b>Introduction to</b>	<ul style="list-style-type: none"> <li>• ET, Job 1: Gwinnett</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	



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8/29 – 9/2 PLC day: 9/2	<ul style="list-style-type: none"> <li>• W.III.d.1.</li> <li>• W.III.d.2.</li> <li>• W.V.d.1.i.</li> <li>• W.V.d.1.ii.</li> <li>• W.V.d.1.iii.</li> <li>• R.IV.e.1.</li> <li>• R.II.a.1.</li> </ul>	<b>Microsoft Word</b>	<ul style="list-style-type: none"> <li>• ET, Job 1: Gwinnett, Job 2: Start Cities</li> <li>• ET, Job 2: Start Cities</li> <li>• ET, Job 3: Snellville</li> </ul>		
WEEK #4 9/5 – 9/9 No school: 9/5	<ul style="list-style-type: none"> <li>• W.V.d.1.i.</li> <li>• W.V.d.1.ii.</li> <li>• W.V.d.1.iii.</li> <li>• R.IV.e.1.</li> <li>• R.II.a.1.</li> <li>• W.IV.c.2.</li> <li>• W.IV.e.3</li> </ul>	<b>Introduction to Microsoft Word</b>	<ul style="list-style-type: none"> <li>• ET, Job 3: Snellville, 9/11 Flyer</li> <li>• ET, Job 4 Drawing Tools</li> <li>• ET, Internet Scavenger Hunt</li> <li>• ET, Internet Scavenger Hunt, Job 5 Autobiography Brochure</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	
WEEK #5 9/12 – 9/16 Pep Assembly: 9/16	<ul style="list-style-type: none"> <li>• W.II.b.1</li> <li>• W.III.d.1.</li> <li>• W.III.d.2.</li> <li>• W.V.d.1.iii.</li> <li>• R.IV.e.1.</li> <li>• R.II.a.1.</li> <li>• W.IV.c.2.</li> <li>• W.IV.e.3</li> </ul>	<u><b>Microsoft Word:</b></u> Personal & Professional Business Correspondence	<ul style="list-style-type: none"> <li>• Intro to Personal Letters, Letter 2 Pg. 125</li> <li>• Letter 1 Pg. 126</li> <li>• Letter 2 Pg. 126</li> <li>• Letter 1 Pg. 128</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	
WEEK #6 9/19 – 9/23 PLC day: 9/23	<ul style="list-style-type: none"> <li>• W.II.b.1</li> <li>• W.III.d.1.</li> <li>• W.III.d.2.</li> <li>• W.V.d.1.i.</li> <li>• W.V.d.1.ii.</li> </ul>	<u><b>Microsoft Word:</b></u> Personal & Professional Business Correspondence	<ul style="list-style-type: none"> <li>• Letter 2 Pg. 128, Letter 3 Pg. 128</li> <li>• Letter to Mr. P</li> <li>• Intro to Business Letters/Letterhead</li> </ul>	<ul style="list-style-type: none"> <li>• Letter to Mr. P</li> </ul>	



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	<ul style="list-style-type: none"> <li>• W.V.d.1.iii.</li> <li>• R.IV.e.1.</li> <li>• R.II.a.1.</li> <li>• W.IV.c.2.</li> <li>• W.IV.e.3</li> </ul>		<ul style="list-style-type: none"> <li>• Celebrity Letter, Letter 2 Pg. 129</li> </ul>		
<p>WEEK #7 9/26 – 9/30</p>	<ul style="list-style-type: none"> <li>• W.II.b.1</li> <li>• W.V.d.1.i.</li> <li>• W.V.d.1.ii.</li> <li>• W.V.d.1.iii.</li> <li>• R.IV.e.1.</li> <li>• R.II.a.1.</li> <li>• W.IV.c.2.</li> <li>• W.IV.e.3</li> </ul>	<p><b><u>Microsoft Word:</u></b> Personal &amp; Professional Business Correspondence</p>	<ul style="list-style-type: none"> <li>• Letter 1 Pg. 131, Letter 2 Pg. 132</li> <li>• Letter 2 Pg. 132, Letter 3 Pg. 132</li> <li>• Comp Letter 1, Comp Letter 2</li> <li>• Comp Letter 2, Comp Letter 3</li> </ul>	<ul style="list-style-type: none"> <li>• Complaint Letters</li> </ul>	
<p>WEEK #8 10/3 – 10/7 PLC day: 10/7</p>	<ul style="list-style-type: none"> <li>• W.II.b.1</li> <li>• W.III.d.1.</li> <li>• W.III.d.2.</li> <li>• W.V.d.1.iii.</li> <li>• R.IV.e.1.</li> <li>• R.II.a.1.</li> <li>• W.IV.c.2.</li> <li>• W.IV.e.3</li> </ul>	<p><b><u>Microsoft Word:</u></b> Tables</p>	<ul style="list-style-type: none"> <li>• Intro to Tables</li> <li>• Top 10 Tables</li> <li>• Top 10 Tables</li> <li>• Tables to Complete</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	
<p>WEEK #9 10/10–10/14 No school: 10/10 All School Testing: 10/12</p>	<ul style="list-style-type: none"> <li>• W.II.b.1</li> <li>• W.III.d.1.</li> <li>• W.III.d.2.</li> <li>• W.V.d.1.i.</li> <li>• W.V.d.1.ii.</li> <li>• W.V.d.1.iii.</li> <li>• R.II.a.1.</li> <li>• W.IV.c.2.</li> </ul>	<p><b><u>Microsoft Word:</u></b> Tables</p>	<ul style="list-style-type: none"> <li>• Tables to Complete</li> <li>• Table Assessment</li> <li>• Table Assessment</li> <li>• Table Assessment</li> </ul>	<ul style="list-style-type: none"> <li>• Table Assessment</li> </ul>	



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	<ul style="list-style-type: none"><li>• W.IV.e.3</li></ul>				
WEEK #10 10/17 – 10/21 End of 1 <sup>st</sup> Quarter: 10/21	<ul style="list-style-type: none"><li>• S.I.a.1.</li><li>• S.I.a.2.</li><li>• S.I.c.3.</li><li>• M.II.b.1.</li><li>• M.II.b.2.</li><li>• M.II.b.3.</li><li>• M.II.b.4.</li><li>• M.II.d.2.</li></ul>	<b>Introduction to Microsoft Excel</b>	<ul style="list-style-type: none"><li>• Introduction to Excel</li><li>• Top 10's</li><li>• Richest</li></ul>	<ul style="list-style-type: none"><li>•</li></ul>	



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WEEK	COLLEGE READINESS AND/OR COLLEGE BOARD CONTENT STANDARDS	INSTRUCTIONAL CONTENT	ACTIVITIES, READINGS, LABS, AND/OR ASSIGNMENTS	MAJOR ASSESSMENTS	OTHER
WEEK #11 10/24–10/28 PLC day: 10/28	<ul style="list-style-type: none"> <li>• S.I.a.1.</li> <li>• S.I.a.2.</li> <li>• S.I.c.3.</li> <li>• M.II.b.1.</li> <li>• M.II.b.2.</li> <li>• M.II.d.2.</li> </ul>	<b>Introduction to Microsoft Excel</b>	<ul style="list-style-type: none"> <li>• Tallest</li> <li>• Tallest</li> <li>• Temps</li> <li>• Temps</li> </ul>	•	
WEEK #12 10/31 – 11/4 Soph. Plan Test; Parent/ teacher conferences: 11/3 No school: 11/4	<ul style="list-style-type: none"> <li>• S.I.a.1.</li> <li>• S.I.a.2.</li> <li>• S.I.c.3.</li> <li>• M.II.b.2.</li> <li>• M.II.b.3.</li> <li>• M.II.b.4.</li> <li>• M.II.d.2.</li> </ul>	<b>Introduction to Microsoft Excel</b>	<ul style="list-style-type: none"> <li>• Population</li> <li>• Population</li> <li>• Cubs</li> <li>• Cubs</li> </ul>	•	
WEEK #13 11/7 –11/11 No school: 11/11	<ul style="list-style-type: none"> <li>• S.I.a.1.</li> <li>• S.I.a.2.</li> <li>• M.II.b.1.</li> <li>• M.II.b.2.</li> <li>• M.II.b.3.</li> <li>• M.II.b.4.</li> <li>• M.II.d.2.</li> </ul>	<b>Introduction to Microsoft Excel</b>	<ul style="list-style-type: none"> <li>• Class Party</li> <li>• Class Party</li> <li>• Class Party</li> <li>• Movies</li> </ul>	•	
WEEK #14 11/14 – 11/18 PLC day: 11/18	<ul style="list-style-type: none"> <li>• S.I.a.1.</li> <li>• S.I.c.3.</li> <li>• M.II.b.1.</li> <li>• M.II.b.2.</li> <li>• M.II.b.3.</li> </ul>	<b>Introduction to Microsoft Excel</b> <hr/> <b>Introduction to PowerPoint</b>	<ul style="list-style-type: none"> <li>• Movies</li> <li>_____</li> <li>–</li> <li>• Intro to PowerPoint</li> <li>• Intro to PowerPoint</li> <li>• Favorite Restaurants</li> </ul>	<ul style="list-style-type: none"> <li>• _____</li> <li>• Intro to PPT Quiz</li> </ul>	



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	<ul style="list-style-type: none"> <li>• M.II.b.4.</li> <li>• M.II.d.2.</li> </ul> <hr style="width: 10%; margin-left: 0;"/> <ul style="list-style-type: none"> <li>• W.II.b.1</li> <li>• W.V.d.1.i.</li> <li>• W.V.d.1.ii.</li> <li>• W.V.d.1.iii.</li> <li>• R.IV.e.1.</li> <li>• R.II.a.1.</li> <li>• W.IV.c.2.</li> </ul>				
<p>WEEK #15 11/21 – 11/25 No school: 11/24 &amp; 11/25</p>	<ul style="list-style-type: none"> <li>• W.II.b.1</li> <li>• W.III.d.1.</li> <li>• W.III.d.2.</li> <li>• W.V.d.1.iii.</li> <li>• R.IV.e.1.</li> <li>• R.II.a.1.</li> <li>• W.IV.c.2.</li> <li>• W.IV.e.3.</li> </ul>	<b>Introduction to PowerPoint</b>	<ul style="list-style-type: none"> <li>• Favorite Restaurants</li> <li>• Viking Ice Cream Shoppe</li> </ul>	•	
<p>WEEK #16 11/29 – 12/2</p>	<ul style="list-style-type: none"> <li>• W.III.d.2.</li> <li>• W.V.d.1.i.</li> <li>• W.V.d.1.ii.</li> <li>• W.V.d.1.iii.</li> <li>• R.IV.e.1.</li> <li>• R.II.a.1.</li> <li>• W.IV.c.2.</li> <li>• W.IV.e.3.</li> </ul>	<b>Introduction to PowerPoint</b>	<ul style="list-style-type: none"> <li>• Viking Ice Cream Shoppe</li> <li>• Autobiography</li> </ul>	•	
<p>WEEK #17 12/5 – 12/9 PLC day: 12/9</p>	<ul style="list-style-type: none"> <li>• W.II.b.1</li> <li>• W.III.d.1.</li> <li>• W.III.d.2.</li> </ul>	<b>Introduction to PowerPoint</b>	<ul style="list-style-type: none"> <li>• Autobiography</li> <li>• Autobiography Presentations</li> </ul>	<ul style="list-style-type: none"> <li>• Autobiography Presentations</li> </ul>	



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	<ul style="list-style-type: none"> <li>• R.IV.e.1.</li> <li>• R.II.a.1.</li> <li>• W.IV.c.2.</li> <li>• W.IV.e.3.</li> </ul>				
<p>WEEK #18 12/12 – 12/16</p> <p>WEEK #19 12/19 – 12/23 Winter Break Begins 12/21</p>	<ul style="list-style-type: none"> <li>• W.II.b.1</li> <li>• W.III.d.1.</li> <li>• W.V.d.1.ii.</li> <li>• W.V.d.1.iii.</li> <li>• R.IV.e.1.</li> <li>• R.II.a.1.</li> <li>• W.IV.c.2.</li> <li>• W.IV.e.3.</li> </ul>	<p><b>Introduction to PowerPoint</b></p> <hr/>	<ul style="list-style-type: none"> <li>• Autbio Presentations</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	
<p>WEEK #20 1/2– 1/6 Classes Resume 1/4</p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<p><b>Final Review</b></p>	<ul style="list-style-type: none"> <li>• Final Review</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	
<p>WEEK #21 1/9 – 1/13 Finals: 1/9 – 1/11 Marking Day: 1/12 Institute Day: 1/13</p>	<ul style="list-style-type: none"> <li>•</li> </ul>	<p><b>Finals</b></p>	<ul style="list-style-type: none"> <li>• Finals</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	



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Semester 2 '11 –'12      Department:      Course:      Instructor(s):  
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WEEK	COLLEGE READINESS AND/OR COLLEGE BOARD CONTENT STANDARDS	INSTRUCTIONAL CONTENT	ACTIVITIES, READINGS, LABS, AND/OR ASSIGNMENTS	MAJOR ASSESSMENTS	OTHER
WEEK #1 1/16 – 1/20 No school: 1/16	<ul style="list-style-type: none"> <li>• W.II.b.1</li> <li>• W.III.d.1.</li> <li>• W.III.d.2.</li> <li>• W.V.d.1.i.</li> <li>• W.V.d.1.ii.</li> <li>• W.V.d.1.iii.</li> <li>• W.IV.c.2.</li> <li>• W.IV.e.3.</li> </ul>	<b>Introduction to Microsoft Word</b>	<ul style="list-style-type: none"> <li>• Syllabus, Folders, MicroType Setup</li> <li>• MicroType 1-3, TyperShark</li> <li>• ET, Word Intro</li> <li>• ET, Word Intro Review, I Am</li> </ul>	<ul style="list-style-type: none"> <li>• Timed Writings</li> </ul>	
WEEK #2 1/23 – 1/27 PLC day: 1/27	<ul style="list-style-type: none"> <li>• W.II.b.1</li> <li>• W.III.d.1.</li> <li>• W.III.d.2.</li> <li>• W.V.d.1.iii.</li> <li>• R.IV.e.1.</li> <li>• R.II.a.1.</li> <li>• W.IV.c.2.</li> <li>• W.IV.e.3.</li> </ul>	<b>Introduction to Microsoft Word</b>	<ul style="list-style-type: none"> <li>• ET, I Am</li> <li>• Word Quiz</li> <li>• ET, Alphabet Soup</li> <li>• ET, Alphabet Soup</li> </ul>	<ul style="list-style-type: none"> <li>• Word Intro Quiz</li> </ul>	



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WEEK #3 1/30 – 2/3	<ul style="list-style-type: none"> <li>• W.II.b.1</li> <li>• W.III.d.1.</li> <li>• W.III.d.2.</li> <li>• W.V.d.1.i.</li> <li>• W.V.d.1.ii.</li> <li>• W.V.d.1.iii.</li> <li>• R.IV.e.1.</li> <li>• R.II.a.1.</li> </ul>	<b>Introduction to Microsoft Word</b>	<ul style="list-style-type: none"> <li>• ET, Job 1: Gwinnett</li> <li>• ET, Job 1: Gwinnett, Job 2: Start Cities</li> <li>• ET, Job 2: Start Cities</li> <li>• ET, Job 3: Snellville</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	
WEEK #4 2/6 – 2/10 PLC day: 2/10	<ul style="list-style-type: none"> <li>• W.V.d.1.i.</li> <li>• W.V.d.1.ii.</li> <li>• W.V.d.1.iii.</li> <li>• R.IV.e.1.</li> <li>• R.II.a.1.</li> <li>• W.IV.c.2.</li> <li>• W.IV.e.3</li> </ul>	<b>Introduction to Microsoft Word</b>	<ul style="list-style-type: none"> <li>• ET, Job 3: Snellville, 9/11 Flyer</li> <li>• ET, Job 4 Drawing Tools</li> <li>• ET, Internet Scavenger Hunt</li> <li>• ET, Internet Scavenger Hunt, Job 5 Autobiography Brochure</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	
WEEK #5 2/13 – 2/17	<ul style="list-style-type: none"> <li>• W.II.b.1</li> <li>• W.III.d.1.</li> <li>• W.III.d.2.</li> <li>• W.V.d.1.iii.</li> <li>• R.IV.e.1.</li> <li>• R.II.a.1.</li> <li>• W.IV.c.2.</li> <li>• W.IV.e.3</li> </ul>	<b>Microsoft Word:</b> Personal & Professional Business Correspondence	<ul style="list-style-type: none"> <li>• Intro to Personal Letters, Letter 2 Pg. 125</li> <li>• Letter 1 Pg. 126</li> <li>• Letter 2 Pg. 126</li> <li>• Letter 1 Pg. 128</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	
WEEK #6	<ul style="list-style-type: none"> <li>• W.II.b.1</li> </ul>	<b>Microsoft Word:</b>	<ul style="list-style-type: none"> <li>• Letter 2 Pg. 128,</li> </ul>	<ul style="list-style-type: none"> <li>• Letter to Mr. P</li> </ul>	



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<p>2/20 – 2/24 No school: 2/20 PLC day: 2/24</p>	<ul style="list-style-type: none"> <li>• W.III.d.1.</li> <li>• W.III.d.2.</li> <li>• W.V.d.1.i.</li> <li>• W.V.d.1.ii.</li> <li>• W.V.d.1.iii.</li> <li>• R.IV.e.1.</li> <li>• R.II.a.1.</li> <li>• W.IV.c.2.</li> <li>• W.IV.e.3</li> </ul>	<p>Personal &amp; Professional Business Correspondence</p>	<p>Letter 3 Pg. 128</p> <ul style="list-style-type: none"> <li>• Letter to Mr. P</li> <li>• Intro to Business Letters/Letterhead</li> <li>• Celebrity Letter, Letter 2 Pg. 129</li> </ul>		
<p>WEEK #7 2/27 – 3/2</p>	<ul style="list-style-type: none"> <li>• W.II.b.1</li> <li>• W.V.d.1.i.</li> <li>• W.V.d.1.ii.</li> <li>• W.V.d.1.iii.</li> <li>• R.IV.e.1.</li> <li>• R.II.a.1.</li> <li>• W.IV.c.2.</li> <li>• W.IV.e.3</li> </ul>	<p><b><u>Microsoft Word:</u></b> Personal &amp; Professional Business Correspondence</p>	<ul style="list-style-type: none"> <li>• Letter 1 Pg. 131, Letter 2 Pg. 132</li> <li>• Letter 2 Pg. 132, Letter 3 Pg. 132</li> <li>• Comp Letter 1, Comp Letter 2</li> <li>• Comp Letter 2, Comp Letter 3</li> </ul>	<ul style="list-style-type: none"> <li>• Complaint Letters</li> </ul>	
<p>WEEK #8 3/5 – 3/9 No School: 3/5 Institute Day 3/6</p>	<ul style="list-style-type: none"> <li>• W.II.b.1</li> <li>• W.III.d.1.</li> <li>• W.III.d.2.</li> <li>• W.V.d.1.iii.</li> <li>• R.IV.e.1.</li> <li>• R.II.a.1.</li> <li>• W.IV.c.2.</li> <li>• W.IV.e.3</li> </ul>	<p><b><u>Microsoft Word:</u></b> Tables</p>	<ul style="list-style-type: none"> <li>• Intro to Tables</li> <li>• Top 10 Tables</li> <li>• Top 10 Tables</li> <li>• Tables to Complete</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	
<p>WEEK #9 3/12 – 3/16 PLC day: 3/16</p>	<ul style="list-style-type: none"> <li>• W.II.b.1</li> <li>• W.III.d.1.</li> <li>• W.III.d.2.</li> <li>• W.V.d.1.i.</li> </ul>	<p><b><u>Microsoft Word:</u></b> Tables</p>	<ul style="list-style-type: none"> <li>• Tables to Complete</li> <li>• Table Assessment</li> <li>• Table Assessment</li> </ul>	<ul style="list-style-type: none"> <li>• Table Assessment</li> </ul>	



## HOMEWOOD-FLOSSMOOR HIGH SCHOOL COURSE SCOPE & SEQUENCE



	<ul style="list-style-type: none"><li>• W.V.d.1.ii.</li><li>• W.V.d.1.iii.</li><li>• R.II.a.1.</li><li>• W.IV.c.2.</li><li>• W.IV.e.3</li></ul>		<ul style="list-style-type: none"><li>• Table Assessment</li></ul>		
WEEK #10 3/19 – 3/23 End of 3 <sup>rd</sup> Quarter: 3/23	<ul style="list-style-type: none"><li>• S.I.a.1.</li><li>• S.I.a.2.</li><li>• S.I.c.3.</li><li>• M.II.b.1.</li><li>• M.II.b.2.</li><li>• M.II.b.3.</li><li>• M.II.b.4.</li><li>• M.II.d.2.</li></ul>	<b>Introduction to Microsoft Excel</b>	<ul style="list-style-type: none"><li>• Introduction to Excel</li><li>• Top 10's</li><li>• Richest</li></ul>	<ul style="list-style-type: none"><li>•</li></ul>	



## HOMEWOOD-FLOSSMOOR HIGH SCHOOL COURSE SCOPE & SEQUENCE



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WEEK	COLLEGE READINESS AND/OR COLLEGE BOARD CONTENT STANDARDS	INSTRUCTIONAL CONTENT	ACTIVITIES, READINGS, LABS, AND/OR ASSIGNMENTS	MAJOR ASSESSMENTS	OTHER
WEEK #11 4/2 – 4/6 No School: 4/6	<ul style="list-style-type: none"> <li>• S.I.a.1.</li> <li>• S.I.a.2.</li> <li>• S.I.c.3.</li> <li>• M.II.b.1.</li> <li>• M.II.b.2.</li> <li>• M.II.d.2.</li> </ul>	<b>Introduction to Microsoft Excel</b>	<ul style="list-style-type: none"> <li>• Tallest</li> <li>• Tallest</li> <li>• Temps</li> <li>• Temps</li> </ul>	•	
WEEK #12 4/9 – 4/13 PLC day: 4/13	<ul style="list-style-type: none"> <li>• S.I.a.1.</li> <li>• S.I.a.2.</li> <li>• S.I.c.3.</li> <li>• M.II.b.2.</li> <li>• M.II.b.3.</li> <li>• M.II.b.4.</li> <li>• M.II.d.2.</li> </ul>	<b>Introduction to Microsoft Excel</b>	<ul style="list-style-type: none"> <li>• Population</li> <li>• Population</li> <li>• Cubs</li> <li>• Cubs</li> </ul>	•	
WEEK #13 4/16- 4/20	<ul style="list-style-type: none"> <li>• S.I.a.1.</li> <li>• S.I.a.2.</li> <li>• M.II.b.1.</li> <li>• M.II.b.2.</li> <li>• M.II.b.3.</li> <li>• M.II.b.4.</li> <li>• M.II.d.2.</li> </ul>	<b>Introduction to Microsoft Excel</b>	<ul style="list-style-type: none"> <li>• Class Party</li> <li>• Class Party</li> <li>• Class Party</li> <li>• Movies</li> </ul>	•	
WEEK	<ul style="list-style-type: none"> <li>• S.I.a.1.</li> </ul>	<b>Introduction to</b>	<ul style="list-style-type: none"> <li>• Movies</li> </ul>	•	



## HOMEWOOD-FLOSSMOOR HIGH SCHOOL COURSE SCOPE & SEQUENCE



<p>#14 4/23 – 4/27 PSAE: 4/24 &amp; 4/25</p>	<ul style="list-style-type: none"> <li>• S.I.c.3.</li> <li>• M.II.b.1.</li> <li>• M.II.b.2.</li> <li>• M.II.b.3.</li> <li>• M.II.b.4.</li> <li>• M.II.d.2.</li> </ul> <hr style="width: 20%; margin-left: 0;"/> <ul style="list-style-type: none"> <li>• W.II.b.1</li> <li>• W.V.d.1.i.</li> <li>• W.V.d.1.ii.</li> <li>• W.V.d.1.iii.</li> <li>• R.IV.e.1.</li> <li>• R.II.a.1.</li> <li>• W.IV.c.2.</li> </ul>	<p><b>Microsoft Excel</b></p> <hr/> <p><b>Introduction to PowerPoint</b></p>	<hr/> <p>–</p> <ul style="list-style-type: none"> <li>• Intro to PowerPoint</li> <li>• Intro to PowerPoint</li> <li>• Favorite Restaurants</li> </ul>	<hr/> <ul style="list-style-type: none"> <li>• Intro to PPT Quiz</li> </ul>	
<p>WEEK #15 4/30 – 5/4 PLC day: 5/4</p>	<ul style="list-style-type: none"> <li>• W.II.b.1</li> <li>• W.III.d.1.</li> <li>• W.III.d.2.</li> <li>• W.V.d.1.iii.</li> <li>• R.IV.e.1.</li> <li>• R.II.a.1.</li> <li>• W.IV.c.2.</li> <li>• W.IV.e.3.</li> </ul>	<p><b>Introduction to PowerPoint</b></p>	<ul style="list-style-type: none"> <li>• Favorite Restaurants</li> <li>• Viking Ice Cream Shoppe</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	
<p>WEEK #16 5/7 – 5/11</p>	<ul style="list-style-type: none"> <li>• W.III.d.2.</li> <li>• W.V.d.1.i.</li> <li>• W.V.d.1.ii.</li> <li>• W.V.d.1.iii.</li> <li>• R.IV.e.1.</li> <li>• R.II.a.1.</li> <li>• W.IV.c.2.</li> </ul>	<p><b>Introduction to PowerPoint</b></p>	<ul style="list-style-type: none"> <li>• Viking Ice Cream Shoppe</li> <li>• Autobiography</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	

